



NOTICE OF PUBLIC MEETING

RIVERBEND PREPARATORY ACADEMY GOVERNING BOARD MEETING

Pursuant to Arizona Revised Statutes (A.R.S.) 38-431.02, notice is hereby given to the members of the Riverbend Prep members and to the general public that the Governing Body will hold a public meeting, open to the public as specified below. The Governing Body reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time. One or more members of the Governing Body may participate in the meeting by telephonic communications.

JOIN VIDEO CONFERENCE CALL

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 233 406 960 060

Passcode: LUVPHK

[Download Teams](#) | [Join on the web](#)

Pursuant to A.R.S. 38-431.03(A), the Governing Body may vote to go into Executive Session, which will not be open to the public or any party not necessary to the matter.

Persons with a disability may request reasonable accommodation by contacting Nick Brandt at 602-285-3003. Requests should be made as early as possible to allow time to arrange the accommodation.

CERTIFICATION OF POSTING

I, Marco Porras, certify that this notice of public meeting, prepared pursuant to A.R.S. 38-431.02, was posted on or before November 08, 2023 MT

November 08, 2023

GOVERNING BOARD MEETING FOR

RIVERBEND PREP TO BE HELD VIA VIDEO CONFERENCE CALL

At 5:00 PM MT

This meeting may be accessed via internet.



RIVERBEND PREPARATORY ACADEMY GOVERNING BOARD MEETING AGENDA

ALL ITEMS ON THIS AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTIONS ITEMS.

NOVEMBER 08, 2023

A. PRELIMINARY MATTERS

1. Call to Order
2. Roll Call

Board Members	Present (Y/N)	Guests	Present (Y/N)
Marco Porras		Nick Brandt	
Lew Smith		Melissa Aguilar	
Nancy Gamez		Claudina Douglas	
Nick Heward			

3. Motion to approve the November 08, 2023 Agenda

Motion Made By:	
Motion Seconded By:	
Discussion:	
VOTE (Y/N)	
Porras	
Smith	
Gamez	
Nick	



4. Motion to approve the October 18, 2023 Meeting Minutes

Motion Made By:	
Motion Seconded By:	
Discussion:	
VOTE (Y/N)	
Porras	
Smith	
Gamez	
Nick	

B. CALL TO THE PUBLIC

Governing Board President shall read aloud if requests are made to speak:

*The board may make an open call to the public during a public meeting subject to a reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body; comments shall be limited to **education-related issues on items that do not appear on this agenda** or for which no public hearing has been held. (A.R.S. 38-431.01.G) At the conclusion of an open call to the public, individual board members may respond to criticism made by those who have addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. The President **may** also allow individuals from the public to address the Board on items listed on the agenda and at the time the agenda item is presented for discussion by the Board by filling out and turning in a request specific to the agenda item to the executive assistant prior to the beginning of the meeting. Comments shall be limited to **(3) minutes**.*

C. REPORTS, INFORMATION, AND DISCUSSION ITEMS

The following items may be open for discussion.

1. Executive Director
 - a. Executive Director’s Report - Nick Brandt
2. Governance Board
 - a. Update on financial activity and the status of grants – Claudina Douglas
 - b. Update on HACI, AC, and security and surveillance system – Nick Brandt
 - c. Update on Shade for Kids Grant – Nick Brandt
 - d. Update on processes and procedures, school compliance – Nick Brandt
 - e. Update on board policies and procedures – Marco Porrás
 - f. Update on pop-in visits from ADI – Nick Brandt



- g. Update on modulars – Marco Porras & Lew Smith
- h. Board Meeting Minutes Checklist – Marco Porras
- i. Update on job descriptions and timeline – Marco Porras and Nick Brandt
- j. Update on phone system – Nick Brandt
- k. Discussion around enrollment target and recruitment plan for early 2024 and the summer – Nick Brandt, Marco Porras, Lew Smith

D. ACTION AGENDA ITEMS

1. Motion to review and approve the June, July, and August 2023 Financial Statements – Claudina Douglas

Motion Made By:	
Motion Seconded By:	
Discussion:	
VOTE (Y/N)	
Porras	
Smith	
Gamez	
Nick	

2. Motion to approve a board training before the end of 2023 – Marco Porras

Motion Made By:	
Motion Seconded By:	
Discussion:	
VOTE (Y/N)	
Porras	
Smith	
Gamez	
Nick	

3. Motion to review and approve Bay Alarm quote to replace smoke detectors – Mr. Brandt

Motion Made By:	
Motion Seconded By:	
Discussion:	
VOTE (Y/N)	



Porras	
Smith	
Gamez	
Nick	

4. Motion to increase the threshold for capital expenditures– Claudina Douglas

Motion Made By:	
Motion Seconded By:	
Discussion:	
VOTE (Y/N)	
Porras	
Smith	
Gamez	
Nick	

5. Motion to move into Executive Session to review Dr. Hatrick’s report regarding his school visit. Pursuant to A.R.S. Sections 38-431.03(A)(1), personnel discussion.

Motion Made By:	
Motion Seconded By:	
Discussion:	
VOTE (Y/N)	
Porras	
Smith	
Gamez	
Nick	



E. ADJOURNMENT

This meeting was adjourned at [TIME].

Motion Made By:	
Motion Seconded By:	

The next meeting will be held Wednesday, December 13th, 2023 at 5:00 PM.

Marco Porras, President

Date