



NOTICE OF PUBLIC MEETING

RIVERBEND PREPARATORY ACADEMY GOVERNING BOARD MEETING

Pursuant to Arizona Revised Statutes (A.R.S.) 38-431.02, notice is hereby given to the members of the Riverbend Prep members and to the general public that the Governing Body will hold a public meeting, open to the public as specified below. The Governing Body reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time. One or more members of the Governing Body may participate in the meeting by telephonic communications.

JOIN VIDEO CONFERENCE CALL

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 245 817 512 389

Passcode: 9Qmfrw

[Download Teams](#) | [Join on the web](#)

Pursuant to A.R.S. 38-431.03(A), the Governing Body may vote to go into Executive Session, which will not be open to the public or any party not necessary to the matter.

Persons with a disability may request reasonable accommodation by contacting Nick Brandt at 602-285-3003. Requests should be made as early as possible to allow time to arrange the accommodation.

CERTIFICATION OF POSTING

I, Marco Porras, certify that this notice of public meeting, prepared pursuant to A.R.S. 38-431.02, was posted on or before May 10, 2023 MT

May 10, 2023

GOVERNING BOARD MEETING FOR

RIVERBEND PREP TO BE HELD VIA VIDEO CONFERENCE CALL

At 5:00PM MT

This meeting may be accessed via internet.



RIVERBEND PREPARATORY ACADEMY GOVERNING BOARD MEETING AGENDA

ALL ITEMS ON THIS AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTIONS ITEMS.

MAY 10, 2023

A. PRELIMINARY MATTERS

1. Call to Order
2. Roll Call

Board Members	Present (Y/N)	Guests	Present (Y/N)
Marco Porras		Nick Brandt	
Catherine Pettitt		Melissa Aguilar	
Lew Smith		Maggie Regalia	
Nancy Gamez		Brennan Crane*	
		Nick Heward *	

* Nick Heward and Brennan Crane are pending ASBCS approval to become board members.

3. Motion to approve the May 10, 2023 Agenda

Motion Made By:	
Motion Seconded By:	
Discussion:	
VOTE (Y/N)	
Porras	
Pettitt	
Smith	
Gamez	



4. Motion to approve the April 12, 2023 Meeting Minutes

Motion Made By:	
Motion Seconded By:	
Discussion:	
VOTE (Y/N)	
Porras	
Pettitt	
Smith	
Gamez	

B. CALL TO THE PUBLIC

Governing Board President shall read aloud if requests are made to speak:

*The board may make an open call to the public during a public meeting subject to a reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body; comments shall be limited to **education-related issues on items that do not appear on this agenda** or for which no public hearing has been held. (A.R.S. 38-431.01.G) At the conclusion of an open call to the public, individual board members may respond to criticism made by those who have addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. The President **may** also allow individuals from the public to address the Board on items listed on the agenda and at the time the agenda item is presented for discussion by the Board by filling out and turning in a request specific to the agenda item to the executive assistant prior to the beginning of the meeting. Comments shall be limited to **(3) minutes**.*

C. REPORTS, INFORMATION AND DISCUSSION ITEMS

1. Executive Director
 - a. Executive Director’s Report - Nick Brandt
2. Governance Board
 - a. Update on transfer of information to ADI – Claudina Douglas
 - b. Update on HR and payroll transfer – Lew Smith
 - c. Update on hiring Nick Brandt as executive director and terms of contract – Lew Smith
 - d. Board member expectations – Marco Porras



D. ACTION AGENDA ITEMS

1. Motion to review and approve the April 2023 Financial Statements - Maggie Regalia

Motion Made By:	
Motion Seconded By:	
Discussion:	
VOTE (Y/N)	
Porras	
Pettitt	
Smith	
Gamez	

2. Motion to approve ADP as the HR and Payroll vendor for the 2023-2024 school year.

Motion Made By:	
Motion Seconded By:	
Discussion:	
VOTE (Y/N)	
Porras	
Pettitt	
Smith	
Gamez	

3. Motion to approve teacher contracts for the 2023-2024 school year.

Motion Made By:	
Motion Seconded By:	
Discussion:	
VOTE (Y/N)	
Porras	
Pettitt	
Smith	
Gamez	



4. Motion to approve Executive Director’s contract for the 2023-2024 school year.

Motion Made By:	
Motion Seconded By:	
Discussion:	
VOTE (Y/N)	
Porras	
Pettitt	
Smith	
Gamez	

5. Motion to remove Brennan Crane as a potential board member.

Motion Made By:	
Motion Seconded By:	
Discussion:	
VOTE (Y/N)	
Porras	
Pettitt	
Smith	
Gamez	

6. Motion to delegate the authority to the Executive Director or his designee to enter into/sign contracts up to \$10,000 on behalf of the board. Contracts that would bind the school for more than \$10,000 require board approval.

Motion Made By:	
Motion Seconded By:	
Discussion:	
VOTE (Y/N)	
Porras	
Pettitt	
Smith	
Gamez	



7. Motion to add Marco Porras and Nancy Gamez as authorized signers for bank accounts.

Motion Made By:	
Motion Seconded By:	
Discussion:	
VOTE (Y/N)	
Porras	
Pettitt	
Smith	
Gamez	

8. Motion to approve the resignation of Catherine Pettitt from the Riverbend Governance Board.

Motion Made By:	
Motion Seconded By:	
Discussion:	
VOTE (Y/N)	
Porras	
Pettitt	
Smith	
Gamez	



E. ADJOURNMENT

This meeting was adjourned at [TIME].

Motion Made By:	
Motion Seconded By:	

The next meeting will be held Wednesday June 14th, 2023 at 5:00 PM.

Marco Porras, President

Date